

Sunday Evening Carpool Plan

Student safety is the primary concern of PREP staff and volunteers during carpool. The Archdiocese of Atlanta and Transfiguration have established a plan for the safe dismissal of students from PREP classes. It is specifically designed to keep people out of the path of moving traffic. **This is the only approved method for picking up students, and everyone is expected to adhere to it.** Parents who tell their children to meet them at another church entrance, in the church foyer, or at a classroom are in violation of the safety procedures mandated by the Archdiocese. This also sets a poor example for the students, teaching them to disregard established policies. Anyone with reservations about using this carpool system should contact the pastor of Transfiguration.

It is the parents' responsibility to notify the PREP office staff of any individuals who are NOT allowed to sign out or pick up their child(ren).

During carpool, catechists will accompany their class to the loading area, monitor student behavior, and stay with their class until all students from the class have been picked up.

- Students in 11th & 12th grade, along with any siblings in 9th or 10th grade, will be dismissed at the front door of the Family Life Center.
- Students in 9th and 10th grade without siblings in 11th or 12th grade will be dismissed in the circular drive in front of the church.
- If you are a 11th or 12th grade teen driver, you must park in the designated spaces in the Family Life Center parking area. (see diagram)
- If you are a 9th/10th grade student leaving with an 11th/12th grade driver or being picked up by a parent and have an 11th/12th grade sibling, you will go to Bishop Hall to meet a teacher who will walk you to the Family Life Center for pick up, **do not walk by yourself in the parking lot.**

Parents picking students in grades 11 and 12:

- Use the entrance by Guest House, closest to Shallowford Road, coming up the drive by the Family Life Center.
- Follow carpool volunteer's directions in forming two lines in the last lane (next to the woods) waiting for carpool to begin
- Carpool pick up will be from the front door of the Family Life Center.
- Turn left and proceed down the lane by the trees, turn right down the first parking lane and then exit down the main church exit. Be aware of merging traffic from the circular drive.

Parents picking up students in grades 9 and 10:

- Use the entrance on the backside of the church, closest to Ebenezer Road, behind Monsignor's house, coming up and around the playground.
- Follow the carpool volunteer's directions to proceed to the front lot for line up in the last three rows of parking. We will double stack cars in two lines around behind the church once the parking lanes are full.
- Note that the entrance will be an entrance only during carpool, no exit will be allowed.

In both Church & FLC lines, pull forward as far as possible in the designated pick-up area, so we can load as many cars as possible at one time.

DO NOT PASS ANOTHER CAR IN THE LOADING ZONES.

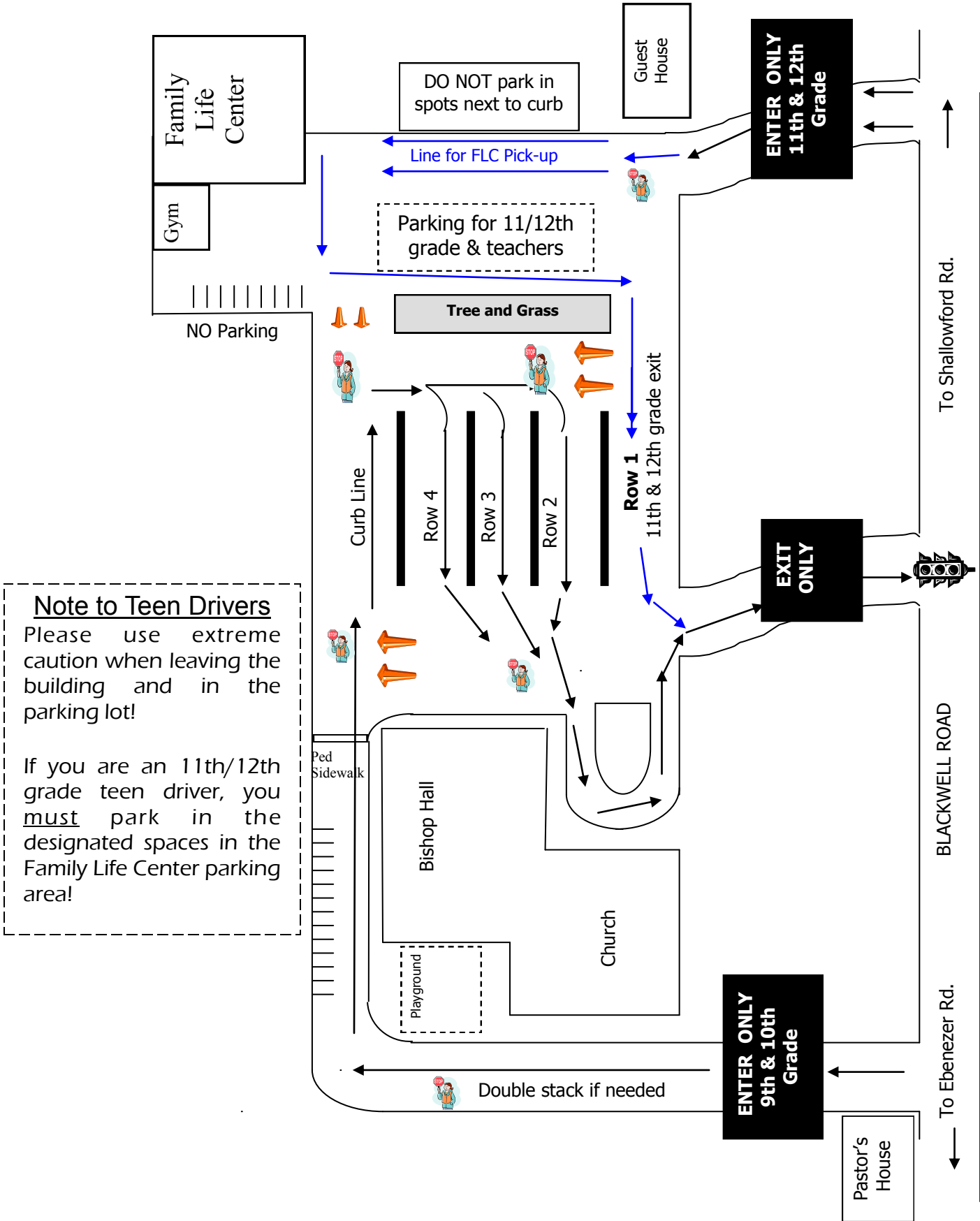
This is extremely dangerous and will not be tolerated.

DO NOT PICK UP STUDENTS in any other location or have them meet you in the parking lot. This disrupts the carpool line and puts your child in danger while also posing a hazard for other drivers.

Drivers should use caution in the lower lot especially as teen drivers, teachers and office volunteers are exiting the parking lanes as well.

PLEASE respect and follow directions given by our carpool VOLUNTEERS!
When their directions are followed, carpool runs much quicker, smoother and is safer for all involved.

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Note to Teen Drivers
 Please use extreme caution when leaving the building and in the parking lot!

If you are an 11th/12th grade teen driver, you must park in the designated spaces in the Family Life Center parking area!